

## **CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES**

Sheboygan City Hall  
828 Center Avenue  
3<sup>rd</sup> Floor Conference Room  
Sheboygan, WI

**September 29, 2011**

**Called to Order: 5:00 PM**

**Adjourned: 6:40 PM**

**MEMBERS PRESENT:** Jean Kittelson, Peggy Feider, Terry Katsma, Tom Epping, Keith Abler, Mike Vandersteen and Gary Maples

**MEMBERS ABSENT:** Bob Ryan, Cory Roeseler, Don Hammond and Herb Binkowsky

**ALSO PRESENT:** Mike Collard, Bill Bruckbauer, Chris Domagalski, Todd Priebe, Jim Bohren, Dan Benson, Steve McLean, Dave Augustin

### **CALL TO ORDER**

Chairperson Kittelson called the meeting to order at 5:00 P.M. and the Pledge of Allegiance was recited by all present.

### **APPROVAL OF THE MINUTES OF THE AUGUST 31, 2011 CITY/COUNTY SHARED SERVICES COMMITTEE**

Supervisor Epping made a motion to approve the August 31, 2011 minutes of the City/County Shared Services Committee. Motion seconded by County Board Chairman Vandersteen. Motion carried.

### **CORRESPONDENCE**

None.

### **PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS/NON-AGENDA ITEMS**

None.

### **UPDATE ON PROPOSAL TO SHARE COUNTY INHEALTH CLINIC**

Sheboygan County Human Resources Director Mike Collard distributed a handout on the County InHealth Clinic. He stressed that this is an appointment-based clinic, not a walk-in clinic however; same day appointments are typically available. Patients can expect to receive more quality time with the provider. Current clinic services offered include primary and preventive care, urgent care, management of chronic health conditions, minor procedures and patient education. Chiropractic services will be offered in the near future.

Mr. Collard also distributed a letter written by him to Tom Rice, H.R. Consultant for the City of Sheboygan, inviting the City to participate in the services offered through the County's InHealth Clinic and setting the terms.

The Clinic would be made available to all members of the City's employee health plan, including employees as well as dependents and retirees. There is no commitment to the City in terms of cost to participate. The City would be charged on a fixed fee per visit basis as follows:

- \$50.00 flat rate for any office visit, up to and including a full physical exam.
- \$45.00 flat rate for any chiropractic visit.
- Laboratory costs based on actual lab costs to Interra plus 10%.

Gary Maples made a motion, second by Supervisor Abler that the committee support Mr. Collard's letter to Mr. Rice dated September 2, 2011 and to support the concepts of said letter. All ayes – motion carries.

## UPDATE ON PLAN FOR SHARED JOINT DISPATCH

Chief Domagalski distributed a handout, which included ***Combined Dispatch Updated Capital Costs*** and the ***Sheboygan City/County Combined Dispatch Timeline***. The Chief said it would be unrealistic to expect any action on this by January of 2012 – January of 2013 would be the target date with March of 2012 being the drop-dead date we must know if we are moving forward with joint dispatch. The dispatch manager would be hired by October 1, 2012. The Combined Dispatch Updated Capital Costs total per quotes received is \$361,855.

Supervisor Epping still doesn't see the basis for a need for joint dispatch. Feels that both agencies could provide improved training on emergency medical dispatch at a lesser cost without combining. As far as having greater situational awareness improved, he doesn't see the cost factor supporting establishing combined dispatch.

Sheriff Priebe stated that after discussing budget numbers with Insp. Bruckbauer, Adam Payne and Terry Hanson, it was felt that the expenses for combined dispatch wasn't going to be accepted. The Sheriff's Dept. has looming capital improvements that have to be done including a \$8 million radio upgrade. Some indication that the State may allow counties to jail criminals for up to 23 months is also being considered and if so, they will have to expand their detention center much sooner than hoped.

Sheriff Priebe reported that the City could utilize a program through AT&T to help with dropped 911 calls. The City could receive their own 911 cell phone calls for approximately \$6,000 for upfront cost plus monthly fees around \$500. This is just an option. The Sheriff hopes that this would help buy time until circumstances are more favorable to move forward.

Gary Maples reminded the committee that combined dispatch has been looked at for the past 40 years. If the committee waits until we are better off financially it will never happen. He stressed the importance of inter-agency communications that one dispatch center would allow, supervision and training will also be more cost effective if dispatch were combined.

Dave Augustin provided a diagram of Shared Dispatching Services Technology Analysis showing the Current Environment and the Proposed Environment. Currently the Spillman Server is located at the Court House and the City, Kohler, Plymouth, Elkhart Lake, Sheboygan Falls and all the County squads are sharing this same Spillman system. The minimum recommendation would be to upgrade communication links to 1Gig fiber. The Fiber Upgrade is also a long-term big picture investment. The Fiber Connection investment of \$200,000 is already included in the Capital Cost handout distributed by Chief Domagalaski. The fiber would allow for combining of communication systems, allow for disaster recovery with Spillman and increase performance of other agencies. It would allow the Primary Spillman Server to be located at the City PD and a Backup Spillman Server at the Court House. This back-up would mean increased safety of citizens and officers.

The consensus of the committee was that joint dispatch is the long-term answer and should be pursued.

Due to the time, Steve McLean was asked if he could return to a future meeting to report on intergovernmental agreements.

**DATE / TIME / LOCATION OF NEXT MEETING**

The next meeting has been scheduled for Wednesday, November 2 at 5:00 p.m. in the 3<sup>rd</sup> Floor Conference Room of City Hall. Russ Schreiner from the Sheboygan Police Department will be invited to give his Power Point presentation on Shared Dispatch.

**ADJOURNMENT**

Supervisor Abler made a motion to adjourn. Motion seconded by Gary Maples. Motion carried.

Respectfully Submitted,

Mary Rajer  
Recording Secretary